



# Marina Coast Water District

## Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting  
January 22, 2024

### Minutes

#### 1. Call to Order:

President Morton called the meeting to order at 6:00 p.m. on January 22, 2024 both in-person at 920 2<sup>nd</sup> Avenue, Suite A, Marina, California; and, via Zoom teleconference.

#### 2. Roll Call:

##### Board Members Present:

Gail Morton – President  
Jan Shriner – Vice President  
Herbert Cortez – arrived at 6:30 p.m.  
Brad Imamura – arrived at 6:05 p.m.  
Thomas P. Moore

##### Board Members Absent:

None

##### Staff Members Present:

Remleh Scherzinger, General Manager  
Roger Masuda, District Counsel  
Derek Cray, Operations and Maintenance Manager  
Mary Lagasca, Director of Administrative Services  
Garrett Haertel, District Engineer  
Patrick Breen, Water Resources Manager  
Teo Espero, IT Administrator  
Paula Riso, Executive Assistant/Clerk to the Board

##### Audience Members:

Andy Sterbenz, Schaaf & Wheeler Consulting Civil Engineers  
Stephanie Loose  
Paula Pelot, Marina Resident  
Karen Araujo – Salinas Resident  
Jack Gao, Shea Homes  
Jenny Webster – Marina Resident  
David Canales – Marina Resident

3. Public Comment on Closed Session Items:

There were no comments made.

The Board entered into closed session at 6:02 p.m. to discuss the following items:

4. Closed Session:

- A. Pursuant to Government Code 54956.9  
Conference with Legal Counsel – Existing Litigation  
Marina Coast Water District, and Does 1-100 v, County of Monterey, Monterey County Board of Supervisors, and Does 101-110 (California-American Water Company, Real Party in Interest), Monterey County Superior Court Case No. 19CV003305 (Petition for Writ of Mandate and Complaint for Injunctive Relief); Sixth District Court of Appeals Case Nos. H049146 and H049170
  
- B. Pursuant to Government Code 54956.9(d)(2)  
Conference with Legal Counsel – Threat of Potential Litigation  
One Potential Case

Director Imamura arrived at 6:05 p.m. The Board ended closed session at 6:15 p.m. President Morton recessed the meeting at 6:15 p.m. and reconvened the meeting to open session at 6:28 p.m.

5. Reportable Actions Taken During Closed Session:

President Morton stated that there were no reportable actions taken during closed session.

6. Pledge of Allegiance:

Vice President Shriner led everyone present in the pledge of allegiance.

7. Oral Communications:

There were no public comments.

8. Presentation:

- A. Adopt Resolution No. 2024-01 in Recognition and Appreciation of Director Jan Shriner's Outstanding Service as Board President from December 2021 through December 2023:

Director Moore made a motion to adopt Resolution No. 2024-01 in recognition and appreciation of Director Jan Shriner's outstanding service as Board President from December 2021 through December 2023. Director Imamura seconded the motion.

Director Cortez arrived at 6:35 p.m.

Agenda Item 8-A (continued):

Ms. Karen Araujo, Salinas resident, commended Vice President Shriner for her work, dedication, and leadership in the District. She also commended her for being the first female President of the District.

Ms. Stephanie Loose congratulated Vice President Shriner on the service she provided to the constituents of the District.

Mr. Derek Cray, MCWD Operations and Maintenance Manager, voiced his appreciation of Vice President Shriner's work and dedication through the years, including those when he was the Interim General Manager.

Mr. Remleh Scherzinger, General Manager, commended Vice President Shriner on her accomplishments and voiced his appreciation in working with her over the last several years. He also noted that Vice President Shriner had taken time each year to personally hand-write thank you cards to all the MCWD staff for Water Professionals Appreciation Week. Mr. Scherzinger commented that throughout the offices, many of the employees have those thank you cards openly displayed and are very proud of being recognized.

President Morton voiced her appreciation for the leadership Vice President Shriner provided, not only as a Director to the District, but also as an example of a Director who is elected to serve the public. She also thanked her for the dedication to making sure all constituents are heard and recognized.

Director Moore commented that he valued Vice President Shriner's contribution on the Board and stated that she is one of the hardest working Directors that he has worked with on the Board, and in addition to her work on the Board, she also has a full-time job with an hour or more commute each way, and volunteers at the Monterey Bay Aquarium.

Director Cortez thanked Vice President Shriner for her service as President and her support while he was Vice President. He noted that Vice President Shriner has the great skill set to listen, absorb and allow the other person to tell their story. Director Cortez thanked Vice President Shriner for allowing him to learn from her during his tenure as Vice President.

Director Imamura commented that he appreciated Vice President Shriner's patience during his first year on the Board while he was getting up to speed, and her contributions during that time were efficient and effective.

Vice President Shriner noted that there was a typo in the Resolution that should show she was President from December 2020 through December 2023 and Vice President for 2024.

Director Moore amended his motion to include those date corrections. Director Imamura seconded the amended motion.

Agenda Item 8-A (continued):

The amended motion was passed by the following vote:

Director Cortez	-	Yes	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

President Morton, Director Imamura, Director Moore, and Director Cortez shared in the reading of the Resolution. Vice President Shriner thanked everyone for their support and comments. She commented that she couldn't have done it without everyone's support and kindness.

President Morton recessed the meeting from 6:45 p.m. until 7:00 p.m.

#### 9. Consent Calendar:

Mr. Scherzinger stated that staff would like to remove Item 9-E (Receive the 4<sup>th</sup> Quarter 2023 Sewer Flow Report) from the agenda. He added that he would like to pull Items 9-H, 9-J, and 9-K from the Consent Calendar.

Director Moore made a motion to approve the Consent Calendar consisting of: A) Receive and File the Check Register for the Month of December 2023; B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of December 18, 2023; C) Approve the Special Joint Board/GSA Meeting of December 28, 2023; D) Receive the 4<sup>th</sup> Quarter 2023 MCWD Water Consumption Report; F) Receive a Status Report Update on Current Capital Improvement Projects; G) Receive the Validated 2022 Water Loss Report and 2022 Level 1 Validation Review Documents; I) Consider Adoption of Resolution No. 2023-03 to Approve a Project Manager Classification Series Including Project Manager I, Project Manager II, and Senior Project Manager, Job Descriptions, and Salary Ranges; and, L) Adopt Resolution No. 2024-06 to Authorize a Professional Services Agreement to CSG Engineering, Inc. for On-Call Development Support Services: Development Review. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Yes	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

#### H. Adoption of Resolution No. 2024-02 to Adopt the FY 2023-2024 Updates to the District Investment Policy:

Ms. Mary Lagasca, Director of Administrative Services, introduced this item explain that staff clarified Section 3040.3.4 to read, "unless (a) required to be of shorter maturity by law, (b) specifically authorized by the Board, or (c) as a part of a program no less than three months prior to the date of purchase, no investment shall be made..."

Agenda Item 9-H (continued):

President Morton made a motion to adopt Resolution No. 2024-02 to adopt the FY 2023-2024 updates to the District Investment Policy, as amended. Director Cortez seconded the motion. Director Cortez commended staff and Board members for all the work done on this policy. The motion was passed by the following vote:

Director Cortez	-	Yes	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

J. Adopt Resolution No. 2024-04 to Authorize a Professional Services Agreement with Schaaf & Wheeler for the Design of the Tate Park Lift Station – MS 2401:

Mr. Scherzinger commented that both this item and item 9-K were remiss in using the full correct name of Schaaf & Wheeler Consulting Civil Engineers. He stated that moving forward staff will be consistent with the proper names of all consultants. Mr. Scherzinger also noted that in the Professional Services Agreement (PSA) template, although they were interchangeable, the word “Owner” should be replaced with “District”. Those sections are Article II on page 2 of the PSA, the Subcontractor’s or Subconsultant’s release of liens and claims on page 21 of the PSA, and the Sample Amendment on page 23 of the PSA. Mr. Scherzinger concluded that the changes were the same in both items.

Director Moore made a motion to adopt Resolution No. 2024-04 to authorize a Professional Services Agreement with Schaaf & Wheeler for the design of the Tate Park Lift Station – MS 2401, as amended. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Yes	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

K. Adopt Resolution No. 2024-05 to Authorize a Professional Services Agreement with Schaaf & Wheeler for the Design of Tank B-2 – GW-0123:

Mr. Scherzinger stated that staff recommends the Board adopt Resolution No. 2024-05 to Authorize a Professional Services Agreement with Schaaf & Wheeler for the Design of Tank B-2 – GW-0123, as amended in the previous item.

Vice President Shriner made a motion to adopt Resolution No. 2024-05 to authorize a Professional Services Agreement with Schaaf & Wheeler for the Design of Tank B-2 – GW-0123. Director Moore seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Yes	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

10. Action Items:

- A. Adopt Resolution No. 2024-07 to Authorize a Professional Services Agreement with Schaaf & Wheeler for Engineering Services During Construction for the A1/A2 Reservoirs and B/C Booster Pump Station Project – GW-0112:

Mr. Patrick Breen, Water Resources Manager, introduced this item and explained that the same changes would be made in this PSA with changing the name to Schaaf & Wheeler Consulting Civil Engineers, and replacing “Owner” with “District” as previously explained.

Director Moore made a motion to adopt Resolution No. 2024-07 to authorize a Professional Services Agreement with Schaaf & Wheeler for Engineering Services during construction for the A1/A2 Reservoirs and B/C Booster Pump Station Project – GW-0112. Director Cortez seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Yes	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

- B. Adopt Resolution No. 2024-08 to Award a Contract to Calcon Systems Inc. for the Programmable Logic Controller Replacement Project Phase 1 and Amend the FY 2023-2024 Budget – WE-2403:

Mr. Cray introduced this item. Director Moore asked clarifying questions.

Director Moore made a motion to adopt Resolution No. 2024-08 to award a contract to Calcon Systems Inc. for the Programmable Logic Controller Replacement Project Phase 1 and amend the FY 2023-2024 Budget – WE-2403. Vice President Shriner commended staff and Board members for all the work done on this policy. The motion was passed by the following vote:

Director Cortez	-	Yes	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

- C. Receive the Marina Coast Water District FY 2023-2024 Mid-Year Report and Adopt Resolution No. 2024-09 to Amend the Capital Improvement Projects Budget to Adjust Funding for A2/A2 Reservoir and B/C Booster Station Project, Well 12 Project, Solar Array Project, and the Gigling and Ord Village Lift Station/Force Main Projects:

Ms. Lagasca introduced this item and presented the FY2023-2024 Mid-Year Report to the Board. She then reviewed the suggested budget amendments: move \$2,184,350 from the 2019 Bond to Capacity Fees to cover the A1/A2 Tank B/C Booster Station Project; reallocate \$225,000 from Well Rehab to Well 12; move \$150,000 from capacity fees to Solar Array; and, move \$230,000 from the 2019 Bond to close out prior year projects. The Board asked clarifying questions.

Agenda Item 10-C (continued):

Director Cortez left the meeting at 7:39 p.m.

President Morton made a motion to receive the Marina Coast Water District FY 2023-2024 Mid-Year Report and adopt Resolution No. 2024-09 to amend the Capital Improvement Projects Budget to adjust funding for A2/A2 Reservoir and B/C Booster Station Project, Well 12 Project, Solar Array Project, and the Gigling and Ord Village Lift Station/Force Main Projects. Director Moore seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Shriner	-	Yes
Director Imamura	-	Yes	President Morton	-	Yes
Director Moore	-	Yes			

11. Informational Items:

A. General Manager's Report:

Mr. Scherzinger reported the following:

1. Signed the \$6.4M grant for the Sustainable Groundwater Management Act Implementation for the Monterey Subbasin;
2. the Engineering department is currently working on a WaterSMART grant for Advanced Metering Infrastructure (AMI);
3. staff is looking into a Federal Grant for accounts that are in arrears;
4. he presented to the Monterey Peninsula Chamber of Commerce about water supply;
5. the District received APWA Awards for two projects that were completed in 2023;
6. the California Pipeline has been ordered and shipped.

B. Committee and Board Liaison Reports:

1. Budget and Engineering Committee:

Vice President Shriner gave a brief update.

2. Executive Committee:

President Morton gave a brief update.

3. Community Outreach Committee:

Director Imamura gave a brief update.

4. MCWD/SVBGSA Steering Committee:

President Morton gave a brief update.

12. Board Member Requests for Future Agenda Items:

There were no requests for items.

13. Director's Comments:

Director Imamura, Director Moore, Vice President Shriner, and President Morton made comments.

14. Adjournment:

The meeting was adjourned at 8:28 p.m.

ATTEST:

  
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Paula Riso, Deputy Secretary

APPROVED:

  
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Gail Morton, President